



CHARGING AND REMISSIONS POLICY

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Love learning, work together, **achieve** and shine.

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Company Number: 7700773



TATWORTH PRIMARY SCHOOL CHARGING AND REMISSIONS POLICY

The aim of this policy is to set out what charges may be made for activities; what remissions will be implemented and the circumstances under which voluntary contributions will be requested from parents.

RESIDENTIAL SCHOOL VISITS

We may charge for the cost of board and lodgings during overnight school trips, but the charge will not be more than the accommodation actually costs. Parents who are in receipt of certain benefits may not be required to pay. Parents should contact the school for further information.

MUSIC TUITION

Charges may be made when the tuition is not an essential part of

- the National Curriculum
- a public examination syllabus
- first access to the Key Stage 2 instrumental and vocal tuition, Wider Opportunities programme

This includes vocal or instrumental tuition provided either individually or to groups of pupils, provided that the tuition is provided at the request of the pupil's parent.

Charges will not be more than the cost of the provision, including the cost of the staff giving the tuition.

EXAMINATIONS

No charge will be made for entering pupils for public examinations that are on the National Curriculum. However, an examination entry fee may be charged to parents if

- the pupil wasn't prepared for the examination at the school
- the examination isn't on the National Curriculum, but the school arranges for the pupil to take it
- a pupil fails without good reason to complete the requirements of any public examination where the governing body or local authority (LA) originally paid or agreed to pay the entry fee

We may charge for

- re-sits for public examinations where no further preparation has been provided by the school
- costs of non-prescribed examinations where no further preparation has been provided by the school

BREAKAGES AND REPLACEMENTS

We may charge for breakages and replacements as a result of damages caused wilfully or negligently by pupils



EXTRA-CURRICULAR ACTIVITIES AND SCHOOL CLUBS

We may charge for extra-curricular activities and school clubs.

Costs of Breakfast Club, Stay and Play and school clubs are available on the school website.

The Board of Directors review the extended school provision termly and agree any changes to fees.

If clubs are not viable they may be withdrawn.

VOLUNTARY CONTRIBUTIONS

We may ask parents for a voluntary contribution towards the cost of:

- any activity which takes place during school hours
- school equipment

Examples of activities where voluntary contributions may be requested include: school trips; sports fixtures, swimming lessons and visitors to school, such as Zoolab.

The contribution is voluntary and pupils of parents who can't, or don't want to, contribute will not be excluded from the activity. Where there are not enough voluntary contributions to make the activity possible, and there are no other ways to get funds, we may cancel the activity.

Remissions

Parents in receipt of family credit, income support, or families in times of hardship may approach the school, in confidence, for remission of charges to enable their child/ren to take part in a particular activity.

Authorisation of remission will be made by the Headteacher.

Policy approved _____ Chairperson

