



20 October 2020

Dear Parents and Carers

**Online Appointment Booking for Parents' Evenings Video Calls:  
Thursday 12<sup>th</sup> and Monday 16<sup>th</sup> November 4.00pm – 6.30pm.**

Following our initial information regarding this Autumn's Parents' Evenings, I would like to invite parents and carers to attend Parents' Evening by video call on either Thursday 12<sup>th</sup> or Monday 16<sup>th</sup> November, between 4 pm and 6.30 pm.

*This is an important evening and provides you with an opportunity to find out how well your child has settled into their new class, about their attitude and approach to learning and to discuss any concerns or questions.*

The school has introduced a new intuitive and (fingers crossed) easy to use online appointment booking system. This allows you to choose your own appointment time with class teachers and you will receive an email confirming your appointment. We are confident this will be an improvement to the previous system and welcome any feedback. For anyone who has a child at a secondary school, you will of course be familiar with this type of system as they are regularly used for KS3 and KS4 appointments.

Appointments can be made from now and bookings will close at 3.30pm on Monday 16<sup>th</sup> November, before the final day of meetings. Each appointment will last 10 minutes and the system has a count down function so that families and teachers are aware of the time. After the 10 minutes the appointment will automatically end. If a telephone appointment is needed, for example to discuss SEND, then this can be made at a later, separate time.

Please visit <https://tatworth.schoolcloud.co.uk/> to book your appointments. (A short guide on how to add appointments and how to attend the appointment over video call are attached to this emailed letter.)

Login with the following information:

Parent First Name & Parent Last Name  
Student Date of Birth

If you do not have access to the internet, please contact the school office who will be happy to make telephone call parent appointments at a later date for you.

This is a new way of working for us all, so I thank you in advance for your support. Please do get in touch in you are unable to access the system.

Yours sincerely

Tracey Hart, Headteacher.

**Love learning, work together, achieve and shine.**

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